

Safeguarding Policy Statement

RSCDS Dunfermline Branch is committed to ensuring the protection and safety of everyone who dances in our classes or at our events. In particular, RSCDS Dunfermline Branch seeks to ensure that anyone who may be considered 'vulnerable' is protected and kept safe from harm while participating in activities with the Branch.

In this document, the term 'vulnerable' includes both individuals defined as a 'child' and as a 'vulnerable adult'. As specified by The Police Act 1997 (Enhanced Criminal Record Certificates) and Protection of Vulnerable Adults (Scotland) Regulations 2002:

- a child is a person under the age of 18, and
- a person may be considered a vulnerable adult if they are 18 years or over and have either a learning or physical disability, a physical or mental illness or drug/alcohol addiction or a reduction in physical or mental capacity which leads to reduced ability to protect themselves from assault, abuse or neglect.

RSCDS Dunfermline Branch therefore undertakes that:

- Anyone who works on a regular basis with, or who has unsupervised access to, vulnerable people will be required to hold the appropriate level of Criminal Record Disclosure, in particular the Protecting Vulnerable Groups Scheme Membership managed by Disclosure Scotland.
- Branch classes and events will take place in a safe and secure environment, with appropriate risk assessments having been completed
- Appropriate and immediate action will be taken in response to any concerns regarding abuse or the allegation of abuse, with the appropriate procedure followed and concerns recorded to ensure a record has been maintained as potential evidence.

This policy is designed to ensure that any vulnerable people are protected and kept safe from harm whilst they are with members or representatives of RSCDS Dunfermline Branch. This may include (but is not limited to) travelling to / attending events or classes run by RSCDS Dunfermline Branch or other organisations. RSCDS Dunfermline Branch aims to:

- Provide access to advice and support to help our representatives understand and fulfil their role as it involves vulnerable people.
- Ensure activities it runs / engages in take place in a safe and secure environment, which has been risk assessed where appropriate for the participating group and activity
- Nominate a member of the Branch Committee to take a lead role in liaising with local officials holding responsibility for Safeguarding policy, procedures and practice, to understand how the procedures work locally (e.g. who to contact in an emergency) and to access useful training and support.

If any individual has concerns for the welfare of a 'vulnerable' person, they should immediately raise this with the class teacher or a member of the Branch Committee.

Document Review History

Safeguarding policy and practice guidelines should be reviewed regularly, at least annually, checked against national legislative requirements and signed off by the Branch Chairman.

Review Date	Signed Off By	Signature
25th March 2018	Lynda Laird	<i>Lynda Laird</i>